

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: May 14, 2012
TIME: 4:30 p.m.
PLACE: Battell Center Community Room
PRESENT: Reg Wagle, Carolyn Teeter, Bob Shriner, Ellen West, & Michael Bergin
ALSO PRESENT: Terry Zeller, Michelle Wotring, and Robert C. Beutter, Esq.

* * * * *

Board President, Reg Wagle, called the regularly scheduled meeting to order at 4:35 p.m. The Pledge of Allegiance was recited. Mr. Wagle called for approval of the minutes of both the April 9th and April 23rd regularly scheduled meeting. Mrs. Teeter moved to approve the minutes as presented, and Mrs. West seconded the motion. The motion carried unanimously.

* * * * *

OLD BUSINESS:

There was no old business at this time.

* * * * *

NEW BUSINESS:

Ms. Diane Schaut spoke in person to the Board and requested it name the Normain Park ball diamond in honor of her father, William Balok. President Wagle thanked Ms. Schaut for bringing forth the request and praised her father on his accomplishments. He then explained that it could be a lengthy process, taking a few months before she would be contacted with the next step as the Board's Facilities Committee would need to meet, discuss the matter and bring a recommendation back to the Board. As such, the Board did not act upon Ms. Schaut's request.^

Joe VanNevel, Merrifield Complex Manager, requested fee and policy changes regarding lap swim at Merrifield, rentals at Mary Gibbard and Family Night on Sundays and Wednesdays for Mary Gibbard. Mr. VanNevel provided reasoning in his request. Mr. Bergin moved to approve Mr. VanNevel's fee and policy changes, as well as the entire Parks and Recreation fee schedule presented in the packets, and Mr. Shriner seconded Mr. Bergin's motion. The motion carried unanimously.

Mrs. Wotring requested approval for payment of claims for the Parks & Recreation Department as listed below:

<u>Docket Number</u>	<u>Amount</u>
2012-00000143	\$225.50
2012-00000148	\$107.04
2012-00000150	\$326.86
2012-00000151	\$358.00
2012-00000165	\$427.00
2012-00000167	\$89,341.85

Mrs. Teeter moved to approve the claims as presented on the above docket and Mr. Shriner seconded the motion. The motion carried unanimously.

Mr. Zeller presented the donations for Battell Center. The monthly donations for March totaled \$509.80. Mrs. Teeter moved to approve the donations and Mrs. West seconded it. The motion carried unanimously.

* * * * *

SUPERINTENDENT'S REPORT:

Mr. Zeller provided his May Update to the Board advising it that we were at full staff again and determining work flow to be more efficient. Mr. Zeller's report summarized items relating to Battell Center, Summerfest, both pools and the golf course.

Mr. Wagle then called for additional questions and/or comments from any others present at the Board meeting. Mr. Steve Slauson, Deputy Director at St. Joseph County Parks*, complimented the Parks Department on improvements it made to area tot lots by removing parking posts.

As there were no further questions or comments to be made, Mrs. Teeter moved to adjourn the meeting and Mr. Shriner seconded the motion. The motion carried unanimously.

Meeting was adjourned at 5:05 p.m.

Submitted for Approval to the Board

Michelle L. Wotring,
Office Manager, Parks & Recreation

Approved: _____
Carolyn Teeter, Board Secretary

Contact information for those in attendance who spoke include:

^ Diane Schaut, 18810 Cherokee Lane, South Bend, IN 46637

* Steve Slauson, St. Joseph County Parks Department, 50651 Laurel Road, South Bend, IN 46637